

2025 Knights of Columbus Camp

9450 Cherry Hill Road, College Park, MD

Director Hilary Beall cell: (301) 385 7949 email: hilarytheis@gmail.com

The Knights of Columbus Council #2809 is beginning our twenty-second year of summer day camp! We are located at 9450 Cherry Hill Road in College Park, MD

Camp hours: 8:30am to 3:30pm

Before Care: 7:30- 8:30am

After Care: 3:30pm- 6pm

After a morning group meeting, campers will divide into age groups (Bigs, Middles, and Littles) and enjoy a Morning Snack. Campers will then rotate through the following six activities* with their groups:

Splash Time- *water tables, sand, generally fun water activities; these will vary*

Art- *Campers will create fun art projects related to weekly camp theme! Occasionally free draw/ free expression*

Sports- *light exercise/ warmup, fun athletic games, learn rules of a sport, play games with fellow campers, ride scooters or other camp toys.*

Music- *can vary from karaoke, "free dance" party, singing particular songs together, performing movement/ songs, small performances, playing or making instruments, choreography, etc.*

Free Choice- *campers may choose to play, read, or simply relax during this time, within their groups*

Group Swim (lessons). *Instruction of small groups in swim/ water safety concepts.*

*Activities may vary and timing is not set in stone; this is the general structure of a typical day.

After lunch, we have Free Swim from roughly 1pm until 2:45pm; campers will dry off and return to the large group for Afternoon Snack at 3:00pm, ready themselves for dismissal at 3:30pm.

PLEASE NOTE: **DISMISSAL WILL TAKE PLACE FROM TWO LOCATIONS: CLUBHOUSE PARKING LOT DOOR and POOL PAVILION. PLEASE ARRANGE WITH STAFF YOUR PICKUP LOCATION and ENSURE THAT YOUR CHILDREN ARE AWARE OF THEIR DISMISSAL LOCATION. If your camper is in the wrong spot, please be patient- one of our staff will happily escort your camper to the other dismissal location.**

Our staff are local high school and college students working under the supervision of directors with a total of more than 40 years' experience working with children. We accept campers from ages 4-14 (other ages based on director's discretion). Younger children are grouped together with extra counselors. Children must be potty trained; **counselors/admin ARE PROHIBITED from assisting campers with bathroom tasks.**

For more information about camp, please call or text Hilary Beall at (301) 385-7949. Visit our website for our policies and medical forms.

Knights of Columbus Camp Dates: June 16- August 8, 2025.

Session Dates

- 1 June 16 – 20
- 2 June 23 – 27
- 3 Jun 30- Jul 3* (**CLOSED July 4**)
- 4 July 7 – 11
- 5 July 14 – 18
- 6 July 21 – 25
- 7 July 28 - August 1
- 8 August 4 – 8

Knights of Columbus Day Camp

Registration/ Fees:

There is a one-time deposit of \$40 that is applied to the camp fee for the session.

Full payment is due the Friday before the camp session starts.

Day Camp (per week): \$200, \$175 for Knights of Columbus Members

Before-Care (per week) : \$50 After-Care: \$75

- Families will have exactly ONE grace period for lateness. After that, families not enrolled in aftercare will be charged ONE DOLLAR PER MINUTE after 3:30pm, and enrolled Aftercare families will be charged ONE DOLLAR PER MINUTE past 6pm.
- ***Families MUST pay any late fees **NO LATER than the Friday before the following week begins or they risk being unenrolled from camp*****
- I will be strict on these late policies! Counselors and aftercare staff are TIRED at the end of their days spent primarily outside in the sun; they want to go home to relax in a timely manner.

****Session 3 will be prorated 20% from the total for the week because CAMP IS CLOSED July 4th***

REGISTRATION:

There are 2 ways to register for Knights of Columbus Day Camp:

- 1) drop off in person to Director Hilary Beall on TBA dates (LEAST PREFERRED)*****
- 2) ***Please EMAIL A PDF OF THE COMPLETED, TYPED REGISTRATION FORM to hilarytheis@gmail.com with the subject header: KoC 2025 CAMP REGISTRATION********

********PLEASE NOTE-***

- 1) INCOMPLETE REGISTRATIONS will NOT be accepted and you will NOT HAVE A RESERVED SPOT in KoC Camp.***
- 2) DO NOT HAND WRITE REGISTRATION IF YOUR HAND WRITING IS ILLEGIBLE. I will NOT attempt to read it. Registration will NOT be accepted and you will NOT HAVE A RESERVED SPOT in KoC Camp.***

Director Hilary Beall
Knights of Columbus Day Camp
9450 Cherry Hill Road College Park, MD 20740

There are three ways to pay for Deposits and Camp Session Registrations:

- 1) Cash Payment in MARKED, LABELED ENVELOPE with family/ camper/ session information CLEARLY and NEATLY marked
- 2) Pay in person with credit card using KoC Square account
- 3) Deposit checks made payable to the Knights of Columbus

******* SQUARE CREDIT CARD TRANSACTIONS ARE PREFERRED FOR SIMPLICITY. HOWEVER, WITHOUT ALL NECESSARY INFORMATION, THE TRANSACTION WILL BE RETURNED AND REGISTRATION WILL REMAIN INCOMPLETE. PLEASE ENSURE THAT YOU HAVE INCLUDED ALL NECESSARY INFORMATION IN ORDER TO REGISTER.***

Knights of Columbus Day Camp 2025

Camper Registration

(Each camper requires an individually completed registration form)

Parent/Guardian:

Camper:

Address:

Phone:

Sex:

Grade in 25-26:

Parent Work:

DOB:

School:

Swim Level: Unknown Non-swimmer Beginner Intermediate Advanced

INSURANCE: I hereby inform the Knights of Columbus that I will assume all medical coverage for the above-named participant and that said coverage shall be adequate to cover any and all possible accidents or injuries to the above-named participant received during any phase of this program.

RELEASE: I hereby release and agree to hold harmless the Knights of Columbus, its employees, volunteers, and other participants from any act of commission or omission which may result in any personal injury or property damage arising out of the above-named participant's participation in this program. I further agree to save harmless the Knights of Columbus, its employees, volunteers, and other participants from all losses, costs, and expenses (including attorney's fees and court costs), settlement payment (whether or not reduced final judgment) and all liabilities, damages, and fines paid, incurred, or suffered by the Knights of Columbus by reason of, or arising out of injuries to persons (including death or property damage cause by or attributed to the above named participant's participation in this program.

PARTICIPATION AND POLICIES: I give my child permission to participate in all camp activities, including swimming. I also acknowledge that I have read and understand the parent policies.

SUNSCREEN: I give the Knights of Columbus Camp staff members permission to assist my child in applying sunscreen. My child uses _____ (brand) sunscreen and the bottle is marked with their name. I UNDERSTAND THAT I MUST APPLY sunscreen at home to my child BEFORE camp.

Parent/ Guardian Signature:

Date

Circle Session Numbers: 1 2 3 4 5 6 7 8

Before-care: Yes No

After-care: Yes No

Your registration confirmation will be emailed to you. Please provide an email address:

Do you need a receipt once camp is over? Yes No (Receipts are emailed once camp is over for the summer)

Knights of Columbus Day Camp Policies 2025

Welcome to the Knights of Columbus Day Camp! We are excited that you have decided to join us this summer.

Items my child(/ren) may *want* to bring each day for camp:

- Full change of clothes (optional for older campers)
- Shower items (flip flops, body wash, shampoo, brush, etc.)
- Extra water bottle/ sports drinks/ ice packs
- Extra snacks (we provide snack but not everyone will like what we've got)
- Hat, sunshades
- Pool toys** labeled with first and last name (*optional, but please label them, KoC camp/ Pool is NOT responsible for any lost or damaged items) (*water guns NOT permitted in camp)
- Cash for the Snack Bar
- *Electronic devices/ phones***

Items my child(/ren) **MUST HAVE** each day for camp:

- NEW THIS SUMMER: UNIFORM T SHIRT
- Backpack/ pool bag
- Swim suit
- Towel
- Sunscreen labeled with first and last name
- BIG lunch (Campers physically exert themselves much more during a camp day and will likely still be hungry! Pack extra!)
- Large water bottle clearly labeled with first and last name
- Full change of clothes (required for campers 6 and under)

Will there be any newsletter to inform us of what's happening at KoC Summer Day Camp?

- Yes! Not so much a news letter, but I DO plan to maintain a Camp-Specific Instagram account, keeping families updated on daily activities, posting pics of kids having a great time, and reminding families of upcoming themed weeks, activities, snacks needed. I like the idea of a facebook group or Instagram account because it can be made private; I am personally wary of sharing photos of campers out into the world without knowing who is able to access them. These details will be finalized soon and families will be notified of where to follow us.

Electronic Device Policy**

NO electronic devices are permitted between the hours of 8:30am and 3:30pm.

This policy encourages campers to be fully involved with activities. These may be used during before-care and after-care. There have been problems with these items going missing, and while we will help the children with their belongings, they are ultimately responsible for the whereabouts of their belongings. This includes Nintendo switches or any other handheld devices.

High-end devices, such as ipads or iphones, should ideally not be sent to camp. There is a high likelihood that such items will get broken, wet, otherwise damaged, or lost and *Knights of Columbus Day Camp is not responsible for lost/ stolen items.*

Campers are discouraged from bringing phones to camp. A phone is always available for camper use if necessary. I understand you may want to provide a phone with your camper; in this case any electronics will be locked safe in the camp room during the hours of 8:30-3:30. Any campers found to be using personal electronics/ phones during camp hours will have the device confiscated and returned at the close of the day. There are many reasons for this policy; from my own perspective as a parent, I do not want my young child exposed to content I haven't personally vetted, or exposed to screens beyond my family's personal screen time limits. Every family will do things their own way as it pertains to screens and phone usage, but the KoC electronics policy is firm. Similarly, Camp Counselors face serious consequences if seen on their personal devices at any point during their supervision of campers. Knights of Columbus Day Camp, therefore, maintains a strict device- free policy during the hours of 8:30-3:30.

Registration Forms/ Immunizations

All children must have a registration form filled out. If your child's registration form is not filled out completely, it needs to be as soon as possible. One portion of the form that is not always filled out is the date of the last tetanus shot. Please bring this date to the first day of camp or contact me with the information.

Sunscreen

Please talk with your child about the necessity of sunscreen. Counselors will help campers apply sunscreen; however, campers need to take responsibility to ask for help or apply some of their own sunscreen. Counselors will NOT argue with campers about putting on sunscreen. Sunscreen should be applied at home before camp, but campers will be encouraged to reapply during camp.

Authorization to apply sunscreen must be provided by the parents to the camp staff. All sunscreen should be indelibly marked with the camper's name, and all sunscreen left at camp will be destroyed at the end of the summer.

Medication, Severe Allergies, Other Special Needs

Campers who need to take medication during the day will self-administer medications, but the camp staff will lock up the medication during the day. Please fill out an authorization form for medication located online or from the camp staff. Assistant Director Eddie Beall is certified to administer medications, but will not always be present on the camp grounds as he is also tutoring offsite several hours a week.

Campers with severe allergies (i.e. peanuts) should fill out a special form outlining treatment in the case of a reaction. This can also be found online or from camp staff.

Any other pertinent information regarding your camper's needs (autism spectrum, noise sensitivity, anxiety, shy, tends to run from group, etc) should be attached in writing to the registration so admins and staff can effectively and safely meet the needs of your child each day. Particular needs will be noted in camp rosters and staff will be aware of necessary modifications in an effort to ensure every camper truly enjoys their experience.

Payment

Payment in full is due NO LATER than 6pm on the Friday before the next session. Payment should be given directly to the director or assistant director (see above options). As a reminder, the forty dollar deposit should have been paid with registration and is deducted from the total amount for the session. If your child's school is not over until after the first session begins due to snow days, twenty percent is deducted from the total for the session.

Drop-off

Children should be dropped off and picked up at the Camp Room in the lower level of the clubhouse building. Beforecare begins at 7:30am. We will not accept campers into the building until 7:30am; please do not leave them unattended on the grounds. Children not enrolled in before-care can be dropped off beginning at 8:30 a.m.; the camp activities begin at 9:00 am. Campers dropped off before 8:30 must be enrolled in before-care. The weekly fee for before-care is \$30; however, if only one day is needed there will be a \$10 charge.

Pick-up

The camp day ends promptly at 3:30, children not picked up by 3:30 will be placed in after-care. The daily charge for after-care is \$75 per week. If only one day is needed there will be a \$20 charge. If your child is enrolled in after-care, they must be picked up by 6:00. **After 6:00, there is a TEN DOLLAR PER MINUTE charge PER CHILD. THIS WILL BE STRICTLY ENFORCED.**

If you are involved in a carpool, please notify the camp administration in writing. If we do not receive written consent, we will only allow a camper's parent or guardian to take their own child. Any other transportation situation must be notified in writing from the child's parent/ guardian. We will verify a person's identity either by their driver's license or phone number. Please ensure you have consented to whomever is arriving to pick up your child; they will not be released otherwise. There are NO EXCEPTIONS TO THIS POLICY.

Any camper on the KoC swim team will be released to attend practice when the camp staff is notified in writing.

Only pool members will be permitted to go to the pool directly after camp, with WRITTEN CONSENT from the parent/ guardian. It is the pool's policy that no child under the age of 14 be at the pool without supervision. Please notify the camp staff in writing when your child has permission to go to the pool after camp or we cannot release them. In the case that a child has been either signed out of camp by a parent or to go to the pool, they are not permitted to return to camp.

Counselors in Training (CITs)

Counselors in training (CITs) attend the camp as an aide to the counselors. Although CITs are older and have more responsibilities. They are TRAINING to become COUNSELORS in future summers at the Knights of Columbus. They must conduct themselves responsibly, respectfully, and dutifully.

CODE OF CONDUCT- COUNSELORS IN TRAINING

NEW for Summer 2024: Counselors in Training (CITs) will agree to the following Code of Conduct. *CITs determined to have broken their agreement may face unenrollment from KoC Camp, OR lose status as CITs and begin to pay regular camper fee.*

- Each camper, family, CIT and staff member MUST AGREE to the following before being enrolled/ employed in the summer camp. **Each case/ incident will be dealt with on a private and individual basis, but three instances of SERIOUS behavioral misconduct will result in removal from camp without a refund. Removed campers may not be welcome to re-enroll.** The code of conduct can be found below, but Campers, CITs and staff are forbidden the use of foul language, physical altercations of any kind, harassment, bullying or exclusion. Campers are to follow the instruction of their counselors and participate in group activities, such as sports, art, story time, etc. Campers, CITs and counselors are responsible for maintaining a clean environment within the camp and at the pool. CITs may lose their status as a counselor in training if unable to demonstrate leadership capability based on any behavioral incidents.
- **Related to the Code of Conduct, Counselors will utilize a standardized form called an Incident Report in documenting incidents that may occur. Parents will be informed as soon as possible of any incidents, and a copy of the incident report will be sent home with the family.**
- **CITS are observed for their behavior and growth as they train to become counselors. BOTH Counselors and Directors may provide feedback on their conduct as CITs.**

CITs at the Knights of Columbus Day Camp MUST agree to the following:

- Maintain respectful, courteous, enthusiastic communication with campers, counselors, and all legitimate authority (Lifeguards, families, pool members, etc)
- Maintain a clean, neat environment in the Camp building or while at the pool. Clean up after yourself and ask for help with larger messes.

- Model Christ-like behavior and attitude for younger campers
- Enthusiastic, good spirited participation in all Camp activities
- Go above and beyond to assist Counselors and Directors when needed
- No inappropriate language
- Absolutely no electronics usage between hours of 8:30-3:30
- Positive attitude and striving for professionalism
- Immediate reporting of serious incidents to legitimate authority
- Demonstrate ability to solve minor conflict between campers/ know when conflict must be taken to adult
- Demonstrate growth in leadership over the course of the summer
- Must conduct themselves responsibly, respectfully, and dutifully at all times.

CIT signature/ date _____ / _____

CODE OF CONDUCT- CAMPER/ FAMILY

NEW for Summer 2025: Camper/ family must agree to the following Code of Conduct before registration in camp is accepted. Campers determined to have broken their agreement (behavioral, safety, or hygiene incident(s)) may face unenrollment from KoC Camp.

- Each camper, family, CIT and staff member MUST AGREE to the following before being enrolled/ employed in the summer camp. **Each case/ incident will be dealt with on a private and individual basis, but three instances of SERIOUS behavioral misconduct will result in removal from camp without a refund. Removed campers may not be welcome to re-enroll.** The code of conduct can be found below, but Campers, CITs and staff are forbidden the use of foul language, physical altercations of any kind, harassment, bullying or exclusion. Campers are to follow the instruction of their counselors and participate in group activities, such as sports, art, story time, etc. Campers, CITs and counselors are responsible for maintaining a clean environment within the camp and at the pool. CITs may lose their status as a counselor in training if unable to demonstrate leadership capability based on any behavioral incidents.

Camp staff/ admins will utilize a standardized form called an Incident Report in documenting incidents that may occur. **Parents will be informed as soon as possible of any incidents,** and a SIGNED copy of the incident report will be sent home with the family. Incident reports MUST BE signed by staff witnesses, campers (depending on age) and parents/ guardians, upon receiving incident report. Parents/ guardian refusal to sign an incident report should be directed to Mrs. Hilary Beall, and their child(ren) may face unenrollment from camp WITHOUT A REFUND.

Campers/ families at the Knights of Columbus Day Camp MUST agree to the following:

- Maintain respectful, courteous, enthusiastic communication with fellow campers, CITs, counselors, and all legitimate authority (Lifeguards, families, pool members, etc)
- Maintain a clean, neat environment in the Camp building or while at the pool. Clean up after yourself and ask for help with larger spills/ messes.
- Rudeness/ sarcasm is unacceptable, we are all expected to demonstrate kindness and positivity whenever possible.
- Enthusiastic, good spirited participation in all Camp activities
- Absolutely no bullying, exclusionary behavior, name calling, rudeness, or any behavior intended to make a fellow camper feel unwelcome.
- Absolutely no fighting, unwanted physical contact *of any kind*, throwing objects, or any behavior/ action intended to cause physical harm, rough play in the pool that results in any camper going under water* (**without their express consent, this policy may not apply as much to older campers who are proficient swimmers and will be handled on an individual basis*)
- No inappropriate/ foul language whatsoever
- Campers MUST be potty trained. **More than one bathroom accident, or any bathroom incident involving a pool closure/ cleanup, may be grounds for unenrollment from KoC Camp** (*Pool Closures due to bathroom accidents are a serious issue! Bathroom incidents force the entire pool to close, campers lose out on a day of swimming, pool members are inconvenienced, not to mention the serious nature of bodily fluid contaminants. This will be dealt with very seriously as a result*).
- Absolutely no electronics usage between hours of 8:30-3:30
- Camper/ Family signature/ date

_____ / _____

NEW SUMMER 2025: UNIFORM T-SHIRTS

*****CAMPERS ARE REQUIRED TO WEAR A DAILY UNIFORM OF EITHER THE CAMP SHIRT FROM LAST SUMMER (2024) OR BUY A NEON YELLOW BLANK/ PLAIN TSHIRT THAT CAN BE MARKED ON WITH FABRIC MARKER. THESE SHIRTS CAN BE FOUND AT MICHAEL'S, HOBBY LOBBY, OR ANY CRAFT STORE. THEY CAN ALSO BE PURCHASED ON AMAZON, ETC.**

